

Instruction, Student Success, and Enrollment Services
Meeting Minutes
Wednesday, March 24, 2021

Present: D. Alexander, A. Cederberg, D. Coates, C. Colella, L. Cosby, L. Depta, P. Eagan, G. Fredericks, C. Gibson, T. Hamann, P. Henning, S. Hubbell, C. Jbara, T. Labadie, D. Lindsley, A. Louallen, B. Lueth, A. Marsh-Peek, K. Miller, D. Mondoux, Allison Moore, E. Pauken, M. Pauken, B. Reynolds, L. Thomas, C. Voss, M. Walters, T. Welsh

Absent: K. Johnson

1. Call to Order – The meeting was called to order at 8:32 a.m.
2. Meeting Minutes of February 24, 2021 – The meeting minutes of February 24, 2021 were approved as presented.
3. Priorities with Mentimeter – P. Eagan provided the group an overview of workgroups, priorities and goals of phase one, Inventory and Student Process Mapping. Next steps include an initial check in with workgroups in May of 2021. Slides presented during the meeting will be shared electronically with the group.
4. Meeting Times Reassessment
 - Next meeting of this group rescheduled to Wednesday, April 28, 2021
 - Reassessment of Meeting Days
 - May meeting will remain the same – Wednesday, May 19, 2021
 - Continue to look at whether a permanent shift to another day will help with the flow.
5. Committee Purpose
 - 5.1 Review of Charter Purpose
“The committee is created for the purpose of cross-functional communication and collaboration that leads to recommendations in practices, policies, and procedures and shall limit its activities to advising on matters that directly concern the student experience.”
6. Roundtable Update
 - 6.1 P. Eagan shared with the group a visual summary of results from the Student Feedback Survey. Comments and suggestions were given. The survey will be sent out again at the end of this semester. Next steps include connecting with units prior to April 28, 2021 meeting.
 - 6.2 P. Henning reported on the status of the self-study for the American Culinary Foundation noting the onsite visit is scheduled for May 17 and 18, 2021.
 - 6.3 D. Coates recognized the Testing Center unit for opening up on a Saturday for Early Middle College testing. D. Coates also noted a dual enrollment mom called “singing the praises” of the testing center staff.

- 6.4 C, Voss reported on the Virtual International Cultural Showcase available on the KVCC website. Thanks to everyone who helped with this project!
<https://www.kvcc.edu/international/>
 - 6.5 M. Pauken reported campus tours are now available. Direct those interested to the KVCC website.
 - 6.6 E. Pauken reported on a new feature in My Valley, My Advisor, available to students.
 - 6.7 L. Cosby provided the group with an overview of services available to students and reported on K Promise graduates.
 - 6.8 L. Thomas reported the Academic and Career Pathway Advisor position is available online. Please refer those qualified to the application.
 - 6.9 L. Thomas reported on work with Michigan Student Success Center. Also, shout out to Marketing for doing a wonderful job of highlighting our KVAAP students.
 - 6.10 T. Hamann updated the group on the status of student and community shows noting a return to in-person Art Hops for June and July.
 - 6.11 D. Coates recognized the Marketing team for making the EMC Completion Ceremony so successful.
 - 6.12 M. Pauken – Kudos to Tim Welsh and his team for their help with TargetX.
 - 6.13 E. Pauken updated the group on the status of the debt forgiveness program noting the number of students reenrolled is impressive.
- 7. Student Success Shout-Outs
 - 7.1 D. Coates...Shout-out to EMC 13th year students. Forty-six percent are earning a degree!
 - 8. Next Meeting – Wednesday, April 28, 2021 at 8:30 a.m. via Zoom
 - 9. Agenda Items
 - 9.1 Student Feedback Survey Input
 - 9.2 Workgroups Break-out Session (If time permits)
 - 10. Adjourn - 9:28 a.m.